



FEDERATED GARDEN CLUBS OF NEW YORK STATE, INC. AWARDS APPLICATION 2023-2025

Award Name:	
Number (if applicable):	
Submitted by:	
Enter name exactly as it should appear on any award received	
Name of Garden Club:	
Number of Members in Club:	
President's or Club Award Chair Name:	
Mailing Address of Garden Club or above name:	
Contact Phone Number:	
Contact Email:	
District #:	
District Awards Chair:	
District Awards Chair Address:	
District Awards Chair Phone:	
District Awards Chair Email:	

Awards Application Instructions and Information:

For State Awards Chair information: See <https://fgcnys.com/AwardsandForms.html>

Deadlines for your application:

- To your District Award Chairman: **October 1st**
- To NYS Awards Chairman/Coordinator: **November 1st**
Note: If Flower Show was held after October 15th, the Deadline is November 20th
- Publicity/Press Books to State Chairman: **January 15th**
- Award of Honor to State Chairman by **January 15th**

Please complete each numbered topic, if applicable. Use numbering below when including your information with completed application form.

1. New Project: Yes _____ No _____
Beginning date: _____ Completion date: _____ Ongoing: _____
2. Write a Brief Summary and explain the objectives of the project
3. Describe involvement of club members, other organizations, etc.
4. Project expenses and means of funding
5. Continuing involvement, follow-up, maintenance
6. Include digital photos, and/or landscape plan (does not need to be professionally drawn).

***The State Application is limited to 3 pages, front only. Refer to the <https://fgcnys.com/AwardsandForms.html> for Chairmen, Deadlines, and Other Information.

- Page 1: The Application
- Page 2: The Written Description and Budget, plus #2-5 above
- Page 3: More space for Page 2 Details. Include any photos, drawings, or other info to support your application
- No report covers nor binders are allowed. No plastic sheets are allowed
- Application form will not be returned. Please copy your entry for your files.

If mailing anything, please send it First Class with tracking and insurance. Inform the person who will be receiving your application. Let them know when to expect it. Protect your Club from disappointment.